City of Seagoville
Meeting Agenda
City Council

City Hall
702 N. Hwy 175
Seagoville, Texas 75159

Monday, April 7, 2025	6:30 PM	Council Chambers

LACKEY S SEBASTIAN
MAYOR

RICK HOWARD
COUNCILMEMBER

ALLEN GRIMES
COUNCILMEMBER

CINDY BROWN
INTERIM CITY MANAGER

JOSE HERNANDEZ
COUNCILMEMBER

JON EPPS
MAYOR PRO TEM

HAROLD MAGILL
COUNCILMEMBER

Notice is hereby given that the City Council of the City of Seagoville, Texas will meet in a Regular Meeting at 6:30 PM, to be held at City Hall 702 N. Hwy 175 Seagoville, Texas 75159.

Section 551.071 of the Texas Government Code:
This meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.
Section 551.127 of the Texas Government Code:
One or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. A quorum of the City Council will be present at City Hall. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the meeting location.

The City of Seagoville reserves the right to reconvene, recess or realign any session or order of business at any time prior to adjournment. The purpose of the meeting is to consider the following items:

WORK SESSION - 6:30 PM

1. **Call to Order**
2. **FIRST READING of the Seagoville Economic Development Corporation Projects:**
   - **Discuss a Resolution approving a license agreement with The Sip Society, LLC for coffee trailer services providing coffee, dirty soda and pastries to sale to the general public on SEDC-owned property located at 113 North Kaufman Street; and authorizing the Executive Director to execute the agreement and any necessary.**
   - **Discuss a Resolution approving and ratifying the promotional expenditure by the Seagoville Economic Development Corporation of a platinum level sponsorship of the Seagoville Youth Sports association in an amount not to exceed one thousand five hundred dollars ($1,500.00); and authorizing the Executive Director to execute all necessary and related documents.**
   - **Discuss a Resolution approving the economic development project between the Seagoville Economic Development Corporation and Dennis Childress, an individual sometimes doing business as The Way Church, as reflected in the terms and conditions of an Economic Development Incentive Agreement between the parties.**
   - **Discuss a Resolution authorizing and ratifying engagement of Road Master Striping, LLC to provide striping services for parking spots located at and around 103-111 N Kaufman Street, North Railroad Avenue, and Elm Street in an amount not to exceed four hundred eighty-two dollars and five cents ($482.05); and authorizing the Executive Director to sign all necessary and related documents**

and disburse said funds.

EXECUTIVE SESSION

3. **The City Council will convene into closed Executive Session pursuant to the Texas Government Code 551.087 Deliberation Regarding Economic Development Negotiations, to discuss or deliberate commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay or expand in or near the City and with which the City is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect, to wit: Project Summit.**

WORK SESSION

4. **Discuss Regular Session agenda items.**
5. **Adjourn**

REGULAR SESSION - 7:00 PM

6. **Call to Order**
7. **Invocation and Pledge of Allegiance**
8. **Present the Public Safety Telecommunicators Week Proclamation.**
   Public Safety Telecommunicators Week
9. **Mayor's Report**
10. **Public Comments**
    This portion of the meeting is to allow members of the public up to six (6) minutes to address the City Council. City Council may not discuss these items but may respond with factual data or policy information or place the item on a future agenda. Anyone wishing to speak should submit a Public Comment Form to the City Secretary prior to the start of the meeting.

Consent Agenda

11. **Consider approving the City Council meeting minutes: March 3, 2025.**
    2025-03-17 MIN CC
12. **Consider a Resolution approving an agreement for consulting services on a water and wastewater cost of service and rate design study update with NewGen Strategies and Solutions, LLC.; in an amount not to exceed sixteen thousand five hundred dollars and zero cents ($16,500.00); authorizing the Interim City Manager to execute any and all necessary documents.**
    RES - Water and Wastewater Rate Study
    Open Services Engagement Letter (FY 2026)
13. **Consider a Resolution approving an agreement for professional engineering services on a task order basis for assistance with the City's Storm Water Management Plan with Halff Associates, Inc.; in an amount not to exceed one hundred sixteen thousand dollars and zero cents ($116,000.00); and authorizing the Interim City Manager to execute any and all necessary documents.**
    RES - Storm Water Mgmt. Plan
    Halff Associates, Inc. Proposal
14. **Consider a Resolution approving the additional expenditure not to exceed five thousand nine hundred five dollars and zero cents ($5,905.00) for the animal shelter and adoption building sign; authorizing the Interim City Manager to execute all necessary and related documents; and providing an effective date.**
    RES - Bldg. Sign Expenditure
    Change Order Request No. 17
    Sign Rendering

Regular Agenda

15. **Receive a presentation regarding the Annual Comprehensive Financial Report for**

Fiscal Year 2024.
Annual Comprehensive Financial Report FY 2024

16. **Discuss and receive information regarding animal control and enforcement measures.**
Ordinance Section and Enforcement Measures
17. **Discuss and consider a Resolution adopting the City-wide Purchasing Policy and Procedures Manual.**
RES - Adopt Purchasing Policy
Purchasing Policy and Procedures Manual
18. **Discuss and consider a Resolution approving an agreement for consulting services on a storm water cost of service and rate design study update with NewGen Strategies and Solutions, LLC.; in an amount not to exceed sixty thousand dollars and zero cents ($60,000.00); and authorizing the Interim City Manager to execute any and all necessary documents.**
RES - NewGen Startegies and Solutions
Stormwater Engagement Letter
19. **Discuss and consider a Resolution ratifying emergency repairs of the storm water drainage system in the 2500 Block of Kleberg Road; and authorizing the Interim City Manager to make a payment to Burkham Contracting, Inc. in an amount not to exceed eighty-five thousand dollars and zero cents ($85,000.00); and execute any and all necessary documents.**
Burkham Contracting - Cost Estimate
RES - Emerg. Repairs Kleberg Rd.
20. **SECOND READING: Discuss and consider a Resolution approving a license agreement with The Sip Society, LLC for coffee trailer services providing coffee, dirty soda and pastries to sale to the general public on SEDC-owned property located at 113 North Kaufman Street; and authorizing the Executive Director to execute the agreement and any necessary.**
RES - SEDC The Sip Society LLC
License and Use Agreement
21. **SECOND READING: Discuss and consider a Resolution approving and ratifying the promotional expenditure by the Seagoville Economic Development Corporation of a platinum level sponsorship of the Seagoville Youth Sports association in an amount not to exceed one thousand five hundred dollars ($1,500.00); and authorizing the Executive Director to execute all necessary and related documents.**
RES - SEDC SYSA Sponsorship
22. **SECOND READING: Discuss and consider a Resolution approving the economic development project between the Seagoville Economic Development Corporation and Dennis Childress, an individual sometimes doing business as The Way Church, as reflected in the terms and conditions of an Economic Development Incentive Agreement between the parties.**
RES - SEDC The Way Church
Incentive Agreement
23. **SECOND READING: Discuss and consider a Resolution authorizing and ratifying engagement of Road Master Striping, LLC to provide striping services for parking spots located at and around 103-111 N Kaufman Street, North Railroad Avenue, and Elm Street in an amount not to exceed four hundred eighty-two dollars and five cents ($482.05); and authorizing the Executive Director to sign all necessary and related documents and disburse said funds.**
RES - SEDC Road Striping
Road Master Striping Proposal
24. **Discuss and consider the regular meeting dates for June 2025.**
2025 Meeting Dates
25. **Items of community interest and councilmember reports.**
Section 551.0415 of the Texas Government Code: The City Council or City

Administration may report information on the following items 1) express thanks, congratulations, or condolences, 2) information about holiday schedules, 3) recognition of individuals, 4) reminders about upcoming City events, 6) announcements involving an imminent threat to public health and safety.

EXECUTIVE SESSION

26. **The City Council will convene into closed Executive Session pursuant to the Texas Government Code Section 551.074 Personnel Matters, to deliberate the recruitment, employment, and duties of a public officer or employee, to wit: City Manager.**

REGULAR SESSION

27. **Take any necessary action as a result of Executive Session.**
28. **Discuss future agenda items.**
29. **Adjourn**

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at City Hall of the City of Seagoville, Texas on Thursday, April 3rd, by 5:00 p.m.

_____

Sara Egan, City Secretary

The City of Seagoville does not discriminate based on disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819 or email citysecretary@seagoville.us . (TDD access 1-800-RELAY-TX)

UPCOMING MEETING DATES:

- Monday, April 21, 2025
- Monday, May 5, 2025